



**LETTER OF AUTHORISATION
FOR APPLICANTS TO OBTAIN PERMISSION FROM
LESSEE/S TO LODGE AN APPLICATION WITH THE
ACT GOVERNMENT ON THEIR BEHALF**

LEASE/SITE DETAILS (Please Print)

If more than one lease/site please attach the following details for each additional lease/site on a separate sheet

Block	<input type="text"/>	Section	<input type="text"/>	Suburb	<input type="text"/>
Unit No.	<input type="text"/>	Street Address <input type="text"/>			

LESSEE(S) DECLARATION if more than two lessees please provide details of each additional lessee on a separate sheet

- I/we declare that I am/we are the lessee(s) of the land described above;
- I/we have been made aware of the declaration clauses; and
- I/we declare that all the information given on this form is true and complete.

Print Name	<input type="text"/>	Signature	<input type="text"/>	Date	<input type="text"/>
Print Name	<input type="text"/>	Signature	<input type="text"/>	Date	<input type="text"/>

Please tick the applicable box below

This authorisation relates to:

- | | | |
|---|---|--|
| <input type="checkbox"/> Certificate of Compliance | <input type="checkbox"/> Extension of Time | <input type="checkbox"/> Exempt Declaration Application |
| <input type="checkbox"/> Land Rent Payout | <input type="checkbox"/> Further Crown Lease | <input type="checkbox"/> Other _____ |

APPLICANT DECLARATION

- I/we declare that all information given on this form and its attachment is true and correct.
If signing on behalf of an organisation:
- I/we the undersigned declare I/we have the appropriate delegation or authority to sign on behalf of the organisation.

Applicant Name	<input type="text"/>	Organisation Name	<input type="text"/>
Signature	<input type="text"/>	Date	<input type="text"/>

Privacy Notice

The personal information on this form is provided to Access Canberra (AC) and Environment and Planning Directorate (EPD) to enable the processing of your application. The collection of personal information is authorised by the *Planning and Development Act 2007*. If all or some of the personal information is not collected AC or EPD cannot process your application. The *Planning and Development Act 2007* requires the details of applications, decisions and orders to be kept on a register and made available for public inspection. Information and documentation relevant to a development application may be made available via the Internet. The personal information you provide may be disclosed to Australian Bureau of Statistics, ACT Revenue Office, the Registrar General's Office, ACTEW Corporation, ActewAGL, Icon Water, Territory and Municipal Services Directorate and other Government agencies with a direct interest in the development assessment process. The information may also be disclosed where authorised by law or court order, or where the Directorate reasonably believes that the use or disclosure of the information is reasonably necessary for enforcement-related activities conducted by, or on behalf of, an enforcement body. Personal Information may be used or disclosed in accordance with the Information Privacy Act 2014. For details on the collection of personal information in this form please refer to the [Access Canberra Information Collection Notice](#). If you have questions about how your information will be handled please see the [Access Canberra Privacy Policy](#). The EPD Information Privacy Policy can be found at www.planning.act.gov.au

Contact Information:

Online www.act.gov.au/accessCBR www.planning.act.gov.au	Phone (02) 62071923 TTY (02) 62072622	In Person Building Services Shopfront – Mitchell Environment, Planning and Land Shopfront - Dickson For opening hours and location details please visit www.act.gov.au/accessCBR or call Access Canberra 13 22 81 .
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