



**ACT**  
Government

# PLANNING LEASE ADMINISTRATION BUILDING SERVICES

FEES AND CHARGES

2019-20

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Director-General, Environment, Planning and Sustainable Development  
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# PLANNING AND LAND AUTHORITY AND ACCESS CANBERRA

## Development application (DA)

Pre-application written advice under Section 138

Pre-lodgement meeting (includes written record of meeting) Nil

Written advice fee.....\$1,286.00

### DA submitted for completeness check

The following fees are based on how many failure notices are issued during the completeness check process. Any fees payable will be added to the payment advice once the DA is accepted for lodgement.

Initial lodgement..... Nil

First failure notice issued..... \$196.00

Second failure notice issued..... \$586.00

Third failure notice issued..... \$1,370.00

Fourth failure notice issued..... \$2,932.00

For each additional notice..... \$1,557.00

**Note:** If a DA is withdrawn and the same or substantially the same proposal is submitted within three months, any completeness check failure fees for the original DA submission are payable before the DA will be accepted for lodgement.

## Application for Development Approval

Please note any one or more of the following fees may apply depending on the proposal. Where the cost of work is calculated in accordance with the Building Cost Guide (see below).

BAND	BASE	PLUS
\$0 to \$1,500	\$121.00	Nil
\$1,501 to \$5,000	\$121.00	0.688% of the amount in excess of \$1,500
\$5,001 to \$20,000	\$147.00	0.688% of the amount in excess of \$5,000
\$20,001 to \$100,000	\$253.00	0.501% of the amount in excess of \$20,000
\$100,001 to \$150,000	\$664.00	0.501% of the amount in excess of \$100,000
\$150,001 to \$250,000	\$923.00	0.501% of the amount in excess of \$150,000
\$250,001 to \$500,000	\$1,438.00	0.374% of the amount in excess of \$250,000
\$500,001 to \$1,000,000	\$2,405.00	0.374% of the amount in excess of \$500,000
\$1,000,001 to \$10 million	\$5,076.00	0.248% of the amount in excess of \$1 million
More than \$10 million	\$28,151.00	0.146% of the amount in excess of \$10 million

## Environmental Significance Opinion (ESO)

Application for Environmental Significance Opinion..... \$642.00

## Merit track development application subject to an environmental significance opinion (ESO)

Application in the merit track where an ESO is provided to support lodgement in that track..... \$1,288.00

**Note:** This fee is charged in addition to any relevant cost of works, estate development or other fees. The fee relates to additional assessment work undertaken to ensure the proposal is consistent with what was proposed in the ESO application, and to ensure that any conditions of the ESO will be met.

## Application for development to be assessed in the impact track

A. Matters specified in Schedule 4, Part 4.2 and/or..... \$37,995.00

B. Matters specified in Schedule 4, Part 4.3

i. column 1, items 1 to 6..... \$14,280.00

ii. column 1, items 7 to 11..... \$2,858.00

or

C. Applications in impact track-no specific schedule 4 trigger ..... \$2,858.00

**Note:** Impact track fees are charged in addition to any relevant cost of works, estate development or other fees. Impact track fees relate to additional assessment undertaken for applications in this track.

## Estate Development Plans - Initial application, Amendments to a DA/approval (Section 144 & 197)

De-gazettal of roads associated with a DA ..... \$1,554.00

Involving gazettal of roads ..... \$1,170.00

Plus for each block ..... \$66.00

Not involving new roads..... \$668.00

Plus for each block ..... \$53.00

Amendment to approved estate development plan ..... \$1,170.00

Plus per block affected by the amendment..... \$66.00

## Environmental Impact Statement (EIS)

EIS scoping document preparation ..... \$1,341.00

Application for section 211 exemption ..... \$1,341.00

Public notification of draft EIS or s211 exemption..... \$1,236.00

## Recovery of Inquiry Panel costs

Actual direct and indirect costs incurred in the conduct of an inquiry.

## Crown lease variation component types

Lease variation, consolidation, subdivision ..... \$2,249.00

For each additional component..... \$298.00

## Variation of a unit title lease

To vary a lease by a single application which affects more than one unit in the same units plan

For one unit..... \$2,249.00

Plus for each additional unit ..... \$457.00

## Vary area in a lease

To reduce the area of the land comprised in the lease, in accordance with lease conditions ..... Nil

## Subdivision/consolidation

For a grant of a new rural lease associated with an application for the purpose of effecting a consolidation of Territory land ..... Nil

For other leases, for the grant of new lease for the purpose of effecting a sub division or consolidation of Territory Land..... Nil

## Home business application

To carry out a home business for a term of 1 year.....\$1,090.00

For each additional year up to 4 years ..... \$66.00

## Application for exemption declaration under Regulation 1.100A

For exemption for non-compliant single dwelling ..... \$600.00

## Mining activities

To carry out mining activities .....\$6,665.00

## Applications for development approval in relation to use for otherwise prohibited development

In addition to applicable application for development fee (see page 1).....\$2,979.00

## Amendments to DA/approval (section 144 & section 197) - does not include Estate Development Plans

When requested by the Planning and Land Authority or the ACT Civil and Administrative Tribunal (A letter from the Authority or ACAT requesting the information must be shown when lodging the amendment) ..... Nil

## When lodged at the request of the applicant/lessee

Application lodged under the Code track ..... \$315.00

Application lodged under the merit track—single residential and development proposals on individual residential units within a unit complex (for first amendment)

plus applicable notification fee ..... \$315.00

All other amendments in merit track for first 5 listed amendments plus applicable notification fee..... \$786.00

Plus each additional amendment..... \$99.00

Application lodged under the impact track for first 5 listed amendments plus applicable notification fee .....\$2,856.00

Plus each additional amendment..... \$99.00

## Application for reconsideration

Application under Section 191..... \$340.00

Application for reconsideration of a lease variation charge (LVC) determination .....\$3,617.00

## Public notification

Major notification (includes one sign) .....\$1,236.00

For each additional small size sign per block..... \$199.00

For each additional large size sign per block..... \$311.00

Minor notification.....\$306.00

## Lease search

For all DAs on leased land other than single residential applications..... \$40.00\*

## Refunds of Development Applications

If the application is withdrawn prior to assessment or public notification of the DA, a full refund is payable less an administrative fee to cover processing

Administrative fee ..... \$96.00\*

If the application is withdrawn after assessment or public notification has begun, the refund will be 50% of the fees paid for the components which are being processed and all fees for the components for which assessment has not commenced.

Administrative fee ..... \$96.00\*

## Copies of Documents, Plans and extracts

For Public Register documents and plans photocopying charges only apply

For Public Register documents and plans copied to CD

For up to 10 documents and/or plans..... \$7.00

For more than 10 documents and/or plans..... \$24.00

## For additional copy of current approved DA, Lease Conveyance Report

Disc or Email (where electronic already, includes file retrieval & documents)..... \$39.00\*

Hard copy Retrieval Fee..... \$24.00\*

per A4 page.....\$0.40\*

per A3 page.....\$0.70\*

per A2 or larger page black and white..... \$20.00\*

per A4 page colour.....\$3.00\*

per A3 page colour.....\$7.00\*

per A2 or larger colour..... \$24.00\*

## If not electronic

Hard copy Retrieval Fee..... \$24.00\*

Scanning Fee first hour ..... \$58.00

Each hour after (or part thereof)..... \$61.00

\* Indicates that there is a GST component to the fee.



## Concessional leases

Application for decision for whether lease is concessional.....	\$1,425.00
Varying concessional lease to remove concessional status.....	\$2,858.00

## Direct grant of leases

### Application for the direct grant of a lease

Sites other than for community groups or rural land .....	\$12,054.00
For community groups e.g. religious groups or clubs .....	\$3,014.00
For rural land associated with an application under Section 254.....	Nil
For rural land.....	\$3,014.00
For Territory, Territory Entity and Commonwealth Entity .....	\$3,014.00

### Refund

When the applicant does not meet the eligibility requirements: full refund less administrative fee.....	\$96.00*
When the agency responsible cannot find a suitable site: 50% refund of application fee paid	

## Application grant of a further lease

### Residential

For the term not exceeding the term of the existing lease for residential purposes.....	\$442.00
Plus for each additional unit .....	\$174.00
For a term exceeding the term of the existing lease for residential purposes.....	\$3,935.00
Plus for each additional unit .....	\$174.00

### Rural

Rural purposes.....	\$442.00
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### Other than residential or rural

Term not exceeding the term of the existing lease .....	\$1,525.00
Plus for each additional unit .....	\$174.00
Term exceeding the term of the existing lease .....	\$3,935.00
Plus for each additional unit .....	\$174.00

### Land rent payout

Land Rent Payout applications for residential applications seeking to use the current UVC.....	\$1,672.00
Land Rent Payout applications for residential applications seeking to use the current UVC and the applicant is a solicitor.....	\$1,051.00
Other.....	\$2,249.00

### Cancellation fee for settlement of land rent payouts

First cancellation.....	\$196.00*
Second cancellation.....	\$254.00*
Third cancellation.....	\$292.00*
Fourth and each subsequent cancellation .....	\$391.00*

\* Indicates that there is a GST component to the fee.

## Application for grant of a licence to occupy or use Territory land

That is not public land as specified in Schedule 3 of the Planning and Environment Act 2007

### Short-term commercial use for restricted clientele

Application .....	\$51.00
Part day .....	\$88.00
Whole day .....	\$127.00

## Application for grant of a licence to occupy or use a nature strip

That is not public land in respect of nature strips (nature strip means the area of land from the kerb of the road to the block boundary).

Works associated with development of nature strip .....	Nil
Storage of building materials (established residential only) .....	\$51.00
Plus surcharge per week or part there of for the duration of use.....	\$46.00
Business promotion (e.g. private enterprise land development advertisement).....	\$51.00
Plus surcharge per week or part there of for the duration of use.....	\$46.00
Other uses.....	\$51.00
Plus surcharge per week or part there of for the duration of use.....	\$46.00

## Grant of a licence to occupy or use unleased Territory land

For community groups e.g. religious groups or clubs .....	\$1,605.00
Other except for grazing and community gardens .....	\$3,332.00
When the land is used for grazing stock.....	Nil
To locate secure storage waste enclosures/Grease Traps.....	Nil
When the land is used for a community garden as defined in regulations.....	Nil

## Application to vary an existing licence to occupy or use unleased Territory land

Application for Deed of Variation for groups other than grazing and community organisations

Fee.....	\$1,672.00
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## Other land and planning

### Issue of certificate of compliance

Single residential including dual occupancy and individual units within a staged unit development.....	\$65.00
Other than single residential .....	\$231.00

### Lease preparation fees

Fee.....	\$1,535.00
For crown lease where the original has been lost prior to registration at the Land Title office.....	\$387.00

### Lease conveyancing enquiries - Residential

Standard electronic enquiry (4 working days turnaround) .....	\$97.00
Urgent electronic enquiry (24 hour turnaround) .....	\$159.00*
Standard enquiry (4 working days turnaround).....	\$108.00
Urgent standard enquiry (24 hour turnaround) .....	\$174.00*

\* Indicates that there is a GST component to the fee.

## Lease conveyancing enquiries – Non-Residential

Standard electronic enquiry (4 working days turnaround) .....	\$194.00
Urgent electronic enquiry (24 hour turnaround) .....	\$317.00*
Standard enquiry (4 working days turnaround).....	\$215.00
Urgent standard enquiry (24 hour turnaround) .....	\$349.00*

## Consent to transfer a lease

Or assign a lease or an interest in a lease .....	\$448.00
When the applicant is an agency of the ACT Government .....	Nil
To sublease all or part of the land contained in a lease .....	\$448.00
For the first transfer from the developer.....	Nil

## Consent to transfer a lease submitted for completeness check

First failure of completeness check.....	\$65.00
Second failure of completeness check .....	\$129.00
Third failure of completeness check.....	\$212.00
Fourth and each subsequent failure of completeness check .....	\$423.00

## Examination of survey plans

Following amendment to lease documents at lessee's request

Base fee.....	\$1,373.00
Plus for each additional block .....	\$241.00

## Provision of lease advice

Including but not limited to motor vehicle dealer licence, liquor licence and advice to certifiers for building approval

Fee.....	\$171.00
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## Certified copies

For certificates (eg compliance, certificate of occupancy) motor vehicle dealer advice

and liquor licence advice(file retrieval and first document) .....	\$51.00
For each subsequent certified document .....	\$7.00

## Attendance fee for an officer to attend settlement/registration

First attendance (excluding registrations) .....	\$196.00*
Second attendance .....	\$253.00*
Third attendance.....	\$293.00*
Forth and subsequent attendance .....	\$391.00*

## Attendance fee for an officer to attend registrations

Scheduled weekly attendance.....	NIL
Times outside scheduled weekly attendance .....	\$412.00

\* Indicates that there is a GST component to the fee.

## Extension of time to Crown lease building and development provision

For the period of extension prior to 31 March 2008 for each 3 month period  
or part thereof per provision ..... \$154.00

For the period of extension post 31 March 2008, the calculation of this fee is based on the formula in the Planning and  
Development Act 2007

## Extension of time

### Extension of time application processing fee

Single residential crown leases..... \$294.00  
Other crown leases..... \$529.00

**NOTE:** if the fee determined for the period of extension is greater than application fee, the application fee will be deducted from the EOT fee determination.

### Extension of time application processing fee– (claims hardship under Reg 204,205,206,207 of the Planning and Development Act 2007)

Single residential crown leases..... \$354.00  
Other crown leases..... \$588.00

## Orders

### Application for Controlled Activity Order

Residential Zone 1 ..... \$181.00  
Residential Zone 2 ..... \$241.00  
Residential Zone 3 ..... \$361.00  
Residential Zone 4 ..... \$483.00  
Residential Zone 5 ..... \$603.00  
Commercial and industrial ..... \$422.00

## Onsite advice (not elsewhere specified)

Advice requiring onsite inspection..... \$358.00\*

## Unit title developments

### Two unit residential developments

Fee..... \$2,347.00

### Two unit commercial or mixed use and all three and four unit developments

Un-staged ..... \$3,506.00  
Staged..... \$4,451.00

### Four or more unit developments

Un-staged – per additional unit..... \$239.00  
Staged – per additional unit..... \$276.00

## Development from un-staged to staged

Fee to be paid if an application is amended from un-staged to staged ..... \$1,269.00  
For each unit in excess of 4 units ..... \$54.00

## Application to amend a staged development statement

After approval but prior to registration of the units plans.....	\$1,055.00
After registration of the units plans and prior to the completion of the development .....	\$2,115.00

## Amending an existing units plan

Unit entitlement authority .....	\$1,055.00
Boundary authority .....	\$2,115.00
Cancellation authority .....	\$3,524.00

## Attendance fee for site inspection

(for unit title applications lodged prior to 1 September 2010)

First inspection .....	Nil
Second and subsequent inspections.....	\$121.00

## Other

Lapse of endorsement of units plan after 3 months.....	\$129.00
Provisional Building Damage Order Certificate.....	\$173.00

## Appoint unit title works assessor

Per unit.....	\$537.00
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## Territory Plan variation and planning studies

Initial administrative charges .....	\$1,762.00
Final administrative charges– after the study is concluded, the variation is warranted and before the public notification (Section 19 of the Act) of the draft variation.....	\$3,530.00

## Community title

### Residential developments

Where the number of proposed lots is 3

Un-staged .....	\$2,114.00
Staged.....	\$2,642.00

Where the number of proposed lots is more than 3–fee per additional lot

Un-staged .....	\$260.00
Staged.....	\$298.00

### Commercial or Mixed Use developments

Where the number of proposed lots is 3

Un-staged .....	\$2,642.00
Staged.....	\$3,171.00

Where the number of proposed lots is more than 3–fee per additional lot

Un-staged .....	\$260.00
Staged.....	\$298.00

## Lapse of endorsement and/or authorisation

For community title scheme after 3 months.....	\$123.00
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## Amendment of a community title scheme after registration

Where the number of lots is 3.....	\$1,055.00
Plus for each additional lot.....	\$172.00

## Spatial services, maps and plans

### Deposited plans including X plans

Single plan.....	\$21.40*
2 or more plans at a single site (limited to 6).....	\$42.80*
Plus for each additional deposited plan over 6 for the same site.....	\$21.40*
Other Plans - per plan.....	\$21.40*

### Territory Plan

Territory Plan map.....	\$98.00*
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### Examination of Survey Plans – Broad acre only

Base fee.....	\$648.00
Plus for each block.....	\$77.00

### Aerial photography (pre-2006)

Retrieval fee.....	\$48.00*
Scanning fee.....	\$5.30*
per A4 page.....	\$0.40*
per A3 page.....	\$0.70*
per A4 page - Colour.....	\$3.20*
per A3 page - Colour.....	\$7.00*
per page laminated.....	\$19.00*
per electronic disk.....	\$8.00

### Survey control marks

Supply of coordinated reference mark (CRM) plaques.....	\$47.00*
Supply of SR component – stainless steel rods for survey marks.....	\$510.00*

## Licensing and Registration

### Occupational licence completeness check (% of application fee)

Initial lodgement.....	Nil
First failure notice issued.....	15%
Second failure notice issued.....	20%
Each additional failure notice issued.....	25%

### Architects' registration

Application fee.....	\$247.00
Annual fee.....	\$259.00
Application for registration where the individual had previously held a registration that expired less than twelve months prior to application.....	\$65.00

\* Indicates that there is a GST component to the fee.

## Construction Occupations licensing

Application fee for an individual Construction Occupation licence in the Construction Occupation of Builder Class A, B or C (excluding Owner Builder). Where application is made on-line .....	\$800.00
Application fee for an individual Construction Occupation licence in the Construction Occupation of Builder Class A, B or C (excluding Owner Builder). Where application is made in person or via post.....	\$840.00
Application fee for an individual Construction Occupation licence in the Construction Occupation of Builder Class D (excluding Owner Builder). Where application is made on-line.....	\$461.00
Application fee for an individual Construction Occupation licence in the Construction Occupation of Builder Class D (excluding Owner Builder). Where application is made in person or via post .....	\$506.00
Application fee for an Individual Construction Occupation licence in the Construction Occupation of Building Assessor, Building Surveyor, Electrician, Gas Appliance Worker, Plumbing Plan Certifier Works Assessor, Plumber, Drainer, or Gas Fitter where application is made online.....	\$245.00
Application fee for an individual Construction Occupation licence in the Construction Occupation of Building Assessor, Building Surveyor, Electrician, Gas Appliance Worker, Plumbing Plan Certifier Works Assessor, Plumber, Drainer or Gasfitter where application is made in person or via post.....	\$268.00
Application fee for Construction Occupation licence in the occupation of Owner Builder Class 1 or 2 structure where application is made online.....	\$245.00
Application fee for Construction Occupation licence in the occupation of Owner Builder Class 10a structure only where application is made online.....	\$183.00
Application fee for Construction Occupation licence in the occupation of Owner Builder Class 1 or 2 structure where application is made in person or via post.....	\$263.00
Application fee for Construction Occupation licence in the occupation of Owner Builder Class 10a structure only where application is made in person or via post.....	\$192.00
Application fee for an individual construction Occupation licence where application is made under the principles of mutual recognition.....	\$245.00

## Partnership Application

Application for a Partnership or Corporation Construction Occupation licence in the Construction Occupation of Builder where application is made online .....	\$549.00
Application for a Partnership or Corporation Construction Occupation licence in the Construction Occupation of Builder where application is made in person or via post .....	\$604.00
Application for a Partnership or Corporation Construction Occupation licence in the occupation of Building Surveyor, Electrician, Plumbing Plan Certifier, Works Assessor or one or more of the following; Plumber, Drainer, Gasfitter where application is made online .....	\$154.00
Application for a Partnership or Corporation Construction Occupation licence in the occupation of Building Surveyor, Electrician, Plumbing Plan Certifier, Works Assessor or one or more of the following; Plumber, Drainer, Gasfitter where application is in person or via post.....	\$168.00

## Licence Renewal

Licence term fee for a period of one (1) year for one of the following Construction Occupations only Building Assessor, Electrician, Gas Appliance Worker, Plumbing Plan Certifier Works Assessor, Or one or more of the following; Plumber, Drainer, Gasfitter.....	\$180.00
Licence term fee for a period of one (1) year for an individual Construction Occupations licence in the occupation of Builder (other than owner builder) and Building Surveyor.....	\$322.00
Licence term fee for a period of one (3) years for one of the following Construction Occupations only Electrician, Gas Appliance Worker, or one or more of the following; Plumber, Drainer, Gasfitter.....	\$380.00
Licence term fee for a period of one (3) years for an individual Construction Occupations licence in the occupation of Builder (other than owner builder) .....	\$871.00

## Other Fees

For a licence under any Construction Occupation or license class for inspectors employed by the Territory

Licence application fee.....	Nil
Licence fee.....	Nil
Application Fee for a Construction Occupations licence that has expired where the date of licence expiry is not greater than twelve (12) months and is in one of the following Construction Occupations Building Assessor, Building Surveyor, Plumbing Plan Certifier Works Assessor .....	\$66.00
Application Fee for a Construction Occupations licence that has expired where the date of licence expiry is not greater than five (5) years and is in one of the following Construction Occupations only Builder Class D (excluding Owner Builder class), Electrician or Gas Appliance Worker .....	\$66.00
Application Fee for a Construction Occupations licence that has expired where the date of licence expiry is not greater than five (5) years and is in one or more of the following Construction Occupations only Drainer, Gasfitter and Plumber .....	\$66.00
Application Fee for a Construction Occupations licence only Builder Class A, B or C that has expired where the licence expired other than as a result of occupational discipline or refusal to renew the licence and the date of licence expiry is not greater than twelve (12) months .....	\$424.00
Adjustment Fee for an Individual, Corporation or Partnership that has multiple occupational licences who may choose to bring expiry dates into alignment. Fee payable for Construction Occupations Builder (other than Owner Builder) and Building Surveyor per month.....	\$30.00
Adjustment Fee for an Individual, Corporation or Partnership that has multiple occupational licences who may choose to bring expiry dates into alignment. Fee payable for any Construction Occupation other than Builder (Excluding Owner Builder) and Building Surveyor per month.....	\$20.00
Replacement licence or registration card.....	\$51.00
Change of details requiring a new licence card.....	\$51.00
Appointment/revocation of nominee .....	\$26.00
Application for specialist building work endorsement .....	\$249.00
Application for backflow prevention testing.....	\$67.00
Application for gas appliance work.....	\$67.00

## Refunds

Licence applications if application is withdrawn prior to assessment of the licence application

Full refund is payable less administrative fee .....	\$97.00*
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## Land Surveyors' registration

Application for initial registration .....	\$620.00
Issue letter of accreditation .....	\$134.00
Joint ACT/NSW registration.....	\$636.00
Annual registration .....	\$517.00
Late registration surcharge .....	\$51.00
Lifting registration suspension .....	\$595.00
Application for reciprocal registration from overseas.....	\$778.00
Application for reciprocal registration from interstate.....	\$620.00

\* Indicates that there is a GST component to the fee.



## Building and training levy

Building levy (includes some electrical, hydraulic and gas fees for work associated with a building approval issued on or after 1 July 2011)

The Building Levy applies to all Building approvals lodged by private certifier. Additional amounts may be payable.

Building levy including building work in relation to one or more of: a class 1 building, class 1 part of a building, class 2 building or class 2 part of a building.....1.17% of the total cost of work  
Building levy including building work that does not include building work in relation to one or more of: a class 1 building, class 1 part of a building, class 2 building or class 2 part of a building .....1.07% of the total cost of work

## Training levy

The building and construction industry training levy applies to work requiring building approval and with a value of \$10,000 or greater

Training levy .....0.2% of the total cost of work

**Note:** the cost of work is the cost determined by the Construction Occupations Registrar under section 11 (1) (a) of Building (General) Regulation. The Building surveyor who is appointed as building certifier for the relevant building approval is responsible for ensuring building levy and training levy is paid within 14 days of building approval being granted.

## Building approval lodgement completeness check

The following fees are payable by the Building surveyor who is appointed as building certifier for the relevant building approval.

First failure notice issued..... \$189.00  
Second failure notice issued..... \$567.00  
Third failure notice issued..... \$1,325.00  
Fourth failure notice issued ..... \$2,838.00  
Plus for each additional failure notice issued..... \$1,506.00

## Late Lodgement of Building Approvals and Amendments

The following fees are payable by the Building surveyor who is appointed as building certifier for the relevant building approval.

Building Approval Documents are not submitted in accordance with the requirements of section 28A(4) of the Building Act..... \$64.00  
Amended Building Approval documents are not submitted in accordance with the requirements of section 33(3) of the Building Act ..... \$64.00

## Existing work

For existing work that has been completed without any approvals - standard building and training levy fee PLUS 50% of the calculated building levy or minimum fee whichever is the greater.

Minimum fee..... \$111.00

Cost of building work to be calculated using the Building (Cost of Building Work) Determination current at the time of registration.

## Completion of Building work

For work that has not been completed within the statutory timeframe (building approval lapsed) – standard building and training levy based on the cost of the work that has not been complete or minimum fee whichever is the greater.

Minimum fee ..... \$111.00

Cost of building work to be calculated using the Building (Cost of Building Work) Determination current at the time of registration.

## Building levy when amendments are made to approved plans

For amendments to approved plans..... \$23.00

## Building levy when approved plans require more details to be submitted

For details to approved plans ..... \$23.00

## Lifting stop work notices

Fee..... \$241.00

## Refund of building levy fees – Note: completeness check fees are non-refundable

### Residential and commercial

If the owner of a land parcel applies for a refund of building levy fees paid in respect of a building approval granted in relation to the land, a refund may be given on the following terms.

- the application must verify that the relevant certifier has cancelled the building approval and that
- none of the building work has commenced; and
- the certifier has not carried out inspections of that work under the Building Act; an administrative fee will be charged

Administrative fee ..... \$98.00

**Note:** if building levy is less than the administrative fee no refund will be issued.

## Certificate of Regularisation

A Certificate of Regularisation authorises the continuing occupancy of a building that was constructed by the Commonwealth or ACT Government without requiring approval or a Certificate of Occupancy under section 69 of the Act and has now been sold, or is to be sold. The fee is based on the value of the building at the time the application is made.

WHERE THE VALUE OF WORK IS	BASE CHARGE	PLUS
\$0 to \$10,240	\$110.00	
\$10,241 to \$20,000	\$110.00	0.83% of the amount in excess of \$10,240
\$20,001 to \$150,000	\$206.00	0.66% of the amount in excess of \$20,000
\$150,001 to \$250,000	\$1,247.00	0.66% of the amount in excess of \$150,000
\$250,001 to \$500,000	\$2,040.00	0.62% of the amount in excess of \$250,000
\$500,001 to \$1,000,000	\$3,913.00	0.44% of the amount in excess of \$500,000
\$1,000,001 to \$10 million	\$6,578.00	0.28% of the amount in excess of \$1 million
More than \$10 million	\$37,177.00	0.13% of the amount in excess of \$10 million

## Certificate of Regularisation and Conditional Regularisation Certificate

Commissioner of Housing – per instance..... \$298.00

## Government building certification

Single dwelling ..... \$714.00

Multi-unit dwelling – per unit ..... \$537.00

Commercial – of the value of the outstanding work ..... 0.5%

Government certifier reinspection of non-complying work – per inspection ..... \$111.00

## Gas

The following fees apply to work that does not require building approval and for works where a building approval was granted prior to 1 July 2011 and for re-submission of Gas Commencement Notices after cancellation.

### Gas compliance work

For a new building or structure of class 1 and/or an associated structure of class 10a.

This includes dual occupancy or free standing multi-unit development.

A fee applies for each new meter installed..... \$249.00

To replace, extend or modify the consumer piping system in an existing building or structure of class 1 and/or an associated structure of class 10a. This includes dual occupancies and free standing

Multi-unit development per notice..... \$28.00

For a new building or structure of class 2 apartments or units (multi-unit developments). For a residential/unit complex where each apartment/unit has sole-occupancy and the apartment/units are located above each other or side by side.

Per gas meter or unit (apartments) ..... \$249.00

**Note:** if a main meter is installed for a central boiler system or the like, the fee is determined by the mega joule rating of the meter. (See below)

To replace, extend or modify the gas installation in an existing Class 2-10 Building (Commercial Class 10 only).

Per gas meter or unit (apartments) ..... \$249.00

**Note:** This does not including replacement of Type A gas appliance (minor work)

For new work associated with a Building Approval issued on or after 1 July 2011 ..... NIL

### Commercial building gas fitting work to class 2–10

(Where the class is not associated with a building or structure of class 1).

Fee based on mega joule loading per individual gas meter

Up to 500 ..... \$552.00

501 to 900 ..... \$828.00

901 to 2000 ..... \$1,380

2001 to 4000 ..... \$2,758.00

4001 to 8000 ..... \$4,138.00

8001 to 10000 ..... \$5,517.00

10001 or more ..... \$6,902.00

For commercial kitchen or laundry

Up to 2 ..... \$552.00

3 to 6 ..... \$828.00

6 or more ..... \$828.00

In addition for each in excess of 6 ..... \$69.00

Lodgement of Type B Technical Submissions - these fees are not included as part of the building levy and are payable at the time of lodgement

Per appliance for a domestic premises.....	\$223.00
Per appliance for a commercial premises.....	\$745.00
Per commercial premises (each additional identical appliance in the same submission as above) .....	\$223.00
Flue design approval request.....	\$298.00

## Hydraulics

The following fees apply to work that does not require building approval and for works where a building approval was granted prior to 1 July 2011 and for re-submission of Hydraulic Applications after cancellation.

### Hydraulics applications

#### Start of work notice

For plumbing or drainage (For up to 12 fixtures) .....	\$249.00
In addition for each fixture in excess of 12.....	\$18.00
For irrigation (Class 1 buildings only) .....	\$117.00
For minor works (where the work is not new and the cost of the work is less than \$1,000.00)	
Per notice.....	\$26.00

#### Plan registration

For new work associated with a building approval issued on or after 1 July 2011 .....	NIL
For work not associated with a building approval (including amendments to a registered plan) .....	\$117.00
Resubmission of a rejected residential plan (Including work associated with a building approval issued on or after 1 July) .....	\$117.00

### Hydraulic inspection refunds – residential and commercial

If a start of work notice is withdrawn prior to inspection, all inspection fees paid will be refunded less the administration fee .....	\$96.00*
If a start of work notice is withdrawn after inspection, no inspection fees will be refunded.	

### Backflow prevention devices

Registration of backflow test per report.....	\$25.00
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### Investigative inspection

Inspection not in connection with current plumbing or drainage work.....	- \$131.00*
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## Electrical

The following fees apply to work that does not require building approval and for works where a building approval was granted prior to 1 July 2011.

### Additions and alterations

Per notice.....	\$29.00
Repairs per notice.....	\$NIL

\* Indicates that there is a GST component to the fee.

Wiring work for a new building or structure as described in the Electrical Start of Work Notice form	
For class 1 and/or an associated structure of class 10a***	\$249.00
For class 2 to 10 (where the class 10 is not associated with a building or structure of class 1):	
per switchboard, distribution board, floor level or unit***	\$249.00
Related to consumer mains or sub-mains in an existing building or structure of	
class 1 and/or an associated structure of class 10a***	\$249.00
For new work associated with a building approval issued on or after 1 July 2011	NIL

## Plumbing, gas and electrical reinspections

First	\$249.00
Second	\$496.00
Third	\$992.00
All subsequent reinspections	\$1,984.00

### After hours inspections

Out of hours inspections - minimum fee	\$382.00*
Plus per hour for each hour in excess of 4 hours	\$96.00*
Out of hours inspections (weekends and public holidays) - minimum fee	\$537.00*
Plus per hour for each hour in excess of 4 hours	\$116.00*

## Other building, electrical and plumbing

### Search of records

Hydraulics plan retrieval (A3 colour copy included)	\$24.00*
Disc or email:	
For file retrieval and documents- for single residential blocks and individual units only)	\$39.00
Where electronic already exists, includes file retrieval and documents –	
Multi-unit and non- residential blocks	\$56.00
Energy efficiency rating file retrieval and copies of relevant documentation	\$66.00
Fast track energy efficiency rating file retrieval and copies of relevant documentation (processed by COB next business day)	\$145.00*

### If not electronic

Building File Hard Copy Retrieval Fee	\$24.00*
Scanning fee first hour	\$58.00
Each hour after (or part thereof)	\$61.00
per A4 page	\$0.40*
per A3 page	\$0.70*
per A2 page or larger	\$20.00*
per A4 page – colour	\$3.00*
per A3 page - colour	\$7.00*
per A2 page or larger - colour	\$24.00
Certified copy of document (file retrieval and first document)	\$51.00*
PLUS for each subsequent certified document	\$7.00*

\* Indicates that there is a GST component to the fee.

\*\*\* Please refer to the Electricity Safety (Fees) Determination 2019 schedule.

## Building depreciation information for tax purposes

Multi-unit, dual occupancy and single dwelling .....	\$94.00*
Non-residential.....	\$187.00*

## Building conveyancing and electrical and plumbing enquiry

File retrieval and search. Provision of a written statement and copies of relevant documentation if available. Note: fast track application will only be accepted when the government has the resources to deliver the service.

### Residential

Excluding head lease of multi-residential units .....	\$98.00
Fast track (processed by COB next business day).....	\$313.00*
Hydraulics plan retrieval.....	\$24.00*

### Non-residential

Including head lease of multi-residential units.....	\$193.00
Fast track (processed by COB next business day).....	\$628.00*
Hydraulics plan retrieval.....	\$24.00*

## Confirmation of building or development approval exemption

Confirmation of Development and or Building Approval Exemption' to existing construction. Retrieval of building file and filing of exemption notice.

Per individual notice.....	\$23.00
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## Energy rating

### Energy rating information package

Energy efficiency rating statement lodgement fee for the <a href="#">Civil Law (Sale of Residential Property) Act 2003</a> or <a href="#">Residential Tenancies Act 1997</a> .....	\$36.00
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### Energy efficiency certificate lodgement fees

For a class 2 sole occupancy unit or class 4 part of a building for compliance with the <a href="#">Building Act 2004</a> (up to and including 5 resubmissions/revisions).....	\$34.00
For class 1 and associated class 10 buildings (up to and including 5 resubmissions/revisions).....	\$47.00

### Energy efficiency rating, energy efficiency rating statement or energy efficiency certificate resubmission fee

For more than 5 resubmissions/revisions for new building work, second and subsequent resubmissions for sale or lease of property .....	\$47.00
Application for additional software endorsement .....	\$67.00

\* Indicates that there is a GST component to the fee.

## General

Electronic distance measuring equipment calibration report.....	\$59.00*
Copy of receipt.....	\$9.00*
Account-keeping fee (per month per account) .....	\$13.00*
Dishonoured cheque fee.....	\$60.00*
Administration fee for cancellation/withdrawal of conveyancing or energy rating information requests and building or development searches .....	\$24.00*

## Bushfire Emergency Fees

The following fee determinations apply to application to undertake a development, building approval and lodgement of documents under the [Water and Sewerage Act 2000](#) if it:

- A. relates to a parcel of land on which a building or structure was destroyed or damaged by fire, associated with the bushfire emergency that began on the 18 January 2003 and ended on the 28 January 2003; and
- B. is for the erection or alteration of a building or structure that replaces a building or structure of the same kind that was located on the land immediately before the beginning of the bushfire emergency and was damaged during the bushfire; and
- C. would not result in an increase in the number of dwellings on the land

These fees do not apply:

- A. If at any time the application for development or building approval is made, the person who was the lessee of the land at the beginning of the bushfire emergency is no longer the lessee of the land; but
- B. if before the beginning of the bushfire emergency, a person had entered into an agreement with the lessee of the land giving the person a right to transfer of the lease, but no transfer had been registered under the [Land Titles Act 1925](#) in accordance with the agreement, the person is taken to be the lessee of the land at the beginning of the emergency.

Development Application..... Nil

- A. the erection, alteration or demolition of a building or structure on or under the land
- B. the carrying out of earthworks or other constructions work on or under the land
- C. the carrying out of work that would affect the landscaping of the land except where the land is leased for residential purposes only and is not specified in the Heritage Places Register, or an Interim Heritage Places Register, as a Heritage place

Building Levy..... Nil

Training Levy..... Nil

## Hydraulics Fees

A start of work notice relating to not more than 9 plumbing fixtures..... Nil

A start of work notice relating to drainage..... Nil

A start of work notice relating to minor works if the work is not new and the cost is less than \$1,000 .....

A start of work notice relating to irrigation for a class 1 building .....

A plan, including an amendment to a registered plan and the re-lodgement of a rejected residential plan .....

## Other Fees

Certified copies of certificates including Compliance, Section 28DA, Motor Vehicle Dealer advice and Liquor Licence advice, etc..... Nil

\* Indicates that there is a GST component to the fee.



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Director-General, Environment and Planning Directorate,  
ACT Government, GPO Box 158, Canberra ACT 2601.

Telephone: 02 6207 1923

Website: [www.environment.act.gov.au](http://www.environment.act.gov.au)